

SFU Community Association

Community Development Grant

Terms of Reference

As part of its mandate to serve the interests of the community residents by enhancing and promoting UniverCity as an attractive community in which to live and work, the SFU Community Association makes available Community Grants to UniverCity community groups to help support community events, programming and other activities that enhance life at UniverCity. Decision-making is done by the Grant Selection Committee who reviews and approves written proposals received from eligible groups.

Criteria for Support

This program will support only those organizations whose events or programs provide a direct benefit to the residents of the UniverCity community.

Support will be provided only to non-profit organizations or community groups. Events receiving support must also be non-profit or have net proceeds designated to a charitable or not-for-profit organization.

This program may not support political organizations or initiatives.

This program may not directly support religious organizations, but may choose to sponsor specific initiatives carried out by such organizations if they meet the overarching goals of the program and do not restrict participation on religious grounds.

Funding decisions are at the sole discretion of the Grant Selection Committee and so that applications which meet all the criteria outlined in this policy may still be not be funded. Completed applications must be received no later than one month prior to the advertised date of the meeting of the selection committee. Send completed applications by email to Info@UniverCity.ca

Part A: Applicant Information

Name of the proposed Program/Event _____

Date(s) of the Event (if applicable) _____

Name of the Applicant Organization: _____

Funds requested from the Community Association \$ _____

Total budget for the Program/Event \$ _____

Name of the person applying on behalf of the organization: _____

Name for cheque issue (if different from above): _____

Contact information:

Email Address _____ Phone number _____

Part B: Program/Event Details

Describe the proposed Program/Event in sufficient detail to demonstrate its value to the UniverCity community and the manner in which it satisfies the Criteria for Support (use as much space as necessary). Include the proposed date and/or duration of the Program/Event and other sources of funds, if any, obtained or sought (specify which).

Part C: Program/Event Budget

Program Budget Summary:

Source of Income	
Applicant	\$
Community Association Funds Requested	\$
Other: (Specify)	\$
Total Project Income	\$

Estimated Costs/Expenses	
Salaries/Fees	\$
Marketing Costs	\$
Equipment costs	\$
Other Costs: (Specify)	\$
Total Project Expenses	\$